GLOBAL EDUCATION OFFICE

Return this form and supporting documents to: iadvisor@unm.edu

INTERNATIONAL SCHOLARSHIP PETITION FORM

(Only for scholarship recipients)

Student's Name	**UNM ID No.**
Telephone No.	**Email Address**

Check the Scholarship(s) that this petition applies to:

☐ Amigo International Scholarship ☐ Leadership Scholarship

Petition Instructions:

1) Complete this form.
2) Write and attach a short Personal Statement that explains your situation, for example:
   - ✓ the circumstance that prevented you from meeting the academic requirements of the scholarship and what you plan to change to meet the requirements in the future.
   - ✓ the circumstances of any leave of absence you would like to take or request for fewer credits in your graduating semester
   - ✓ the circumstances of any other need to reinstate the scholarship
3) Attach any relevant documentation to support your petition

Reason for this petition (select one) | Semester not meeting requirements: Fall 20____Spring 20___

☐ Exceptional Circumstance which caused you to not meet requirements for prior semester
- ✓ **Attach a personal statement and supporting documents that explain the exceptional mitigating circumstance**

☐ Documented Medical Condition
- ✓ **Attach a personal statement and supporting medical documents from your medical provider**

☐ Returning from Active-Duty Military Service –
- ✓ **Copy of proof that confirms your service Start and End Dates**

☐ Returning from previously approved Leave of Absence –
- ✓ **Attach Medical release form, if applicable**

☐ Request for credit hour exemption during graduating semester

☐ Request an extension for additional semesters
- ✓ **Attach a personal statement and any supporting documents that explain the reason for the extension**

☐ Request a leave of absence for a future semester (allowed for visa, military, medical or other official reasons when submitted in advance)
- ✓ **Attach a personal statement and any supporting documents that explain the reason for the leave request, and the date you intend to return to UNM.**

---FOR OFFICE USE ONLY

Reviewed by:	**Date:**	**Decision:**